



UNIVERSITY OF CALICUT

Abstract

The Minutes of the meeting of the Director, Directorate of Research with Deputy Registrar, Assistant Registrars and Section Officers of Directorate of Research, held on 30.06.2023 at conference room , Directorate of Research - implemented- Orders issued.

Directorate of Research

U.O.No. 11828/2023/Admn

Dated, Calicut University.P.O, 29.07.2023

- Read:-*1) The Minutes of the meeting of the Director, Directorate of Research with Deputy Registrar, Assistant Registrars and Section Officers of Directorate of Research held on 30.06.2023.
2) Orders of the Vice Chancellor in the file of even No.dated 17.07.2023.

ORDER

As per the reference cited 1st, the Director, Directorate of Research has convened a meeting with Deputy Registrar, Assistant Registrars and Section officers of Directorate of Research held on 30.06.2023 at the Conference Room ,Directorate of Research. The following are the recommendations of the meeting .

01. As per the U.O No. 4146/2018/Admn dated 31.03.2018 the supervising teachers have been permitted to finalise the specific title of research before the pre-submission presentation for scholars who have registered for Ph. D under 2016 regulations. It is decided that the Research Advisory Committee of the pre submission shall approve the title of the thesis and the modifications, if any. The recommendation by the Research Advisory Committee shall be considered as the actual title of the thesis of the scholar. The HoD/HoI shall forward the printed copy of the minutes of Research Advisory Committee, with the seal and countersignature, furnishing the title approved by Research Advisory Committee to Directorate of Research for further proceedings. The meeting also decided not to issue orders/memos regarding the title change from Directorate of Research. The Note to Syndicate, Award Notification and PhD Certificate shall be prepared incorporating the title recommended by the Research Advisory Committee.

02. All research centres shall be directed to forward the time table of the course work proposed to conduct during six months (January to June and July to December) from that research centers in advance to Directorate of Research. An inspection shall be conducted in the research centers to ensure the proper functioning of course work. DoR C Section is entrusted to do the work related to the conduct of inspection.(Action -DoR C Section) .

03. It is decided to modify the existing application forms of Directorate of Research. The Sections concerned shall be submitted the applications with modifications, if any with in two weeks to the Deputy Registrar. (Action — DoR-Section Officers) .

04.To assess the work load of each Section/Seat and re- distribute the works if needed.
(Action -DoR -Assistant Registrars /Deputy Registrar)

As per the reference read as second above, after considering the matter in detail, the Vice Chancellor has accorded sanction to implement the above resolutions of the meeting held on 30.06.2023 at the Conference Room, Directorate of Research .

The above decisions of the meeting are, thus, implemented.

Orders are issued accordingly.

Rilesh K.T

Deputy Registrar

To

1. All HoDs of University Teaching Departments/ All the Principals of Research Centers.

Copy to: Assistant Registrars I & II/ Section Officers of Section A,B, C & F / PS to VC / PA to PVC / PA to Registrar .

Forwarded / By Order

Section Officer

Dated: 07.09.2018

CIRCULAR

Sub:- Non-Compliance with Clauses of Research Regulations of the University, by Research centres-reg.

Ref :- 1)Calicut University Research Regulations 2016.
2)Orders of the Director dated 06-09-2018.

It has been brought to the notice of the Directorate of Research, University of Calicut, that some Research Centres are not following the clauses of the Research Regulations even after repeated requests. It is hereby informed that the following Clauses of the Calicut University Research Regulations be followed in letter and spirit:

1. Progress Report Evaluation:

As per the Clause 7.2 of the Regulations “A Research Scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his / her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the University / College with a copy to the Research Scholar.”

And as per Clause 7.3 of the Research Regulations “ In case the progress of the Research Scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the Research Scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Institution / College with specific reasons for cancellation of the registration of the Research Scholar.”

The Head of the Research Centres should ensure that Progress Report Evaluation is carried out systematically. This will provide the Research Scholars with valuable inputs to enhance the quality of their thesis.

2. Pre-submission presentation

8.2 The Research Scholar shall make a pre-submission presentation of the thesis in the Department, before a Board consisting of Research Advisory Committee, an external expert and Dean of the Faculty, University of Calicut concerned.

8.3 Pre-submission presentation shall be open to all faculty Members and Research Scholars / Students, and the feedback and comments obtained from the participants may be suitably incorporated into the draft thesis, as advised by the Board.

3. Attendance

The Supervising Teachers / Heads of the Research centres / Heads of Departments should ensure that Research Scholars mark their attendance in the research centres daily. Eligible Leave should be sanctioned on request from the student and recommended by the Supervising Teacher concerned.

4. Ph.D. Course work

The duration of the course work is six months, either from 1st January to 30th June or from 1st July to 31st December every year. The Research Centre should have a time table for conduct of classes for the Ph.D. Course work and the Head of the Research Centres should strictly ensure that classes for Course work are being conducted.

Valsa A.K
Deputy Registrar

To
The Heads of All Research Centres

Forwarded / By Order

Section Officer