



**UNIVERSITY OF CALICUT
DIRECTORATE OF RESEARCH**

No. 82065/RESEARCH-E-ASST-3/2014/Admn

Calicut University.P.O

Dated: 07.09.2026

From

Director

To

The Heads of the Departments/ The Heads of Research Centres.

Sir/Madam,

Sub:- Ph.D. Preliminary Qualifying Examination, December 2025, July 2026 – Conduct of examination of Paper II Elective, Centralised Valuation Camp and Viva-Voce and the evaluation of Review of Published Research in the Relevant Field -permission granted-Guidelines implemented - intimating of -reg.

Ref:- 1.Notification No. 90778/EG-I-ASST-3/2019/PB dated 18.01.2026

2.Notification No. 90778/EG-I-ASST-3/2019/PB dated 03.08.2026

3.University Order No.11829/2026/Admn dated 21.08.2026

With reference to the notifications cited above, the Paper I (Research Methodology) and Paper III (Research and Publication Ethics) examinations of the December 2025 session have already been conducted, and the timetable for the Paper I and Paper III examinations of the July 2026 session has also been notified by the University.

As per the reference cited (3), comprehensive Guidelines have been issued for the conduct of the Ph.D. Course Work and the Preliminary Qualifying Examination (PQE). In accordance with the Guidelines, sanction has been accorded by the Vice Chancellor to authorise the Heads of the University Departments/Heads of the Research Centres concerned (Principal/Director) to conduct the Paper II (Elective) Examination, evaluate the answer scripts of all papers, conduct the viva voce, and evaluate the Review of Published Research in the Relevant Field pertaining to the Ph.D. Preliminary Qualifying Examination.

You are, therefore, requested to strictly adhere to the said Guidelines and make necessary arrangements for the conduct of the Paper II (Elective) Examination, valuation of answer scripts of all papers, conduct of the viva voce and evaluation of the Review of Published Research in the Relevant Field, for the Ph.D. Preliminary Qualifying Examination (PQE) pertaining to the December 2025 and July 2026 sessions.

The consolidated mark lists, duly prepared in the prescribed format, together with all the supporting documents prescribed in the Guidelines, shall be submitted to this office on or before **15 October 2026**.

The guidelines, time table for Ph.D. PQE July 2026, prescribed format of the consolidated mark list

and the format of remuneration bills are enclosed herewith for necessary action.

The HoDs/Hols are requested to ensure strict compliance with the above instructions and adherence to the prescribed timeline.

Yours faithfully

Aseeja K
Deputy Registrar
(For Director)



UNIVERSITY OF CALICUT

Abstract

Directorate of Research- Guidelines for Conducting Ph.D. Coursework and Preliminary Qualifying Examination – Sanctioned - Orders Issued

Directorate of Research

U.O.No. 11829/2026/Admn

Dated, Calicut University.P.O, 21.08.2026

*Read:-*1. Modalities of Course Work.

2. University Order. No. 2997/2013/CU dated 27.07.2013.
3. University Order. No.154/2014/PB dated 02.08.2014.
4. University Order. No. 2508/2020/Admn dated 24.02.2020.
5. University Order. No. 11828/2023/Admn dated 29.07.2023.
6. University Order. No. 16244/2023/Admn dated 20.10.2023.
7. Calicut University Research Regulation 2023.
8. University Order.No.63/2025/Admn dated 01.01.2025.
9. University Order No. 16579/2025/Admn dated 01.12.2025.

ORDER

The Research Centres of University of Calicut has been conducting the Ph.D. Coursework and Preliminary Qualifying Examination in accordance with the provisions of the Calicut University Research Regulations 2023. Subsequently, certain modifications have been introduced in the procedures and modalities relating to the conduct of the Course Work and Preliminary Qualifying Examination through various Orders issued by the University from time to time. In order to ensure the smooth, effective and uniform implementation of the provisions relating to the above, comprehensive Guidelines have been prepared by consolidating and incorporating the relevant provisions of the Calicut University Research Regulations 2023, and the subsequent Orders cited above.

2. Under these circumstances, sanction has been accorded by the Vice-Chancellor for issuing the Guidelines for the conduct of Ph.D. Course Work and Preliminary Qualifying Examination.

3. Therefore, the following Guidelines are hereby issued for strict compliance and implementation by all concerned.

4. Order are issued accordingly.

Aseeja K

Deputy Registrar

To

1. The Heads (Principal / Director)of all Research Centres.
2. The Heads of the Department of all University Teaching Departments.
3. The Deputy Registrar-I, Finance Branch.

Copy to : PS to VC/ PA to Registrar / PA to CE /PA to PVC/ JD,KSAD

Forwarded / By Order

GUIDELINES FOR THE CONDUCT OF Ph.D. COURSE WORK AND PRELIMINARY QUALIFYING EXAMINATION

I. Ph.D. COURSE WORK:

The Ph.D. Course Work is an essential component of the doctoral programme and is intended to enhance the research aptitude, academic competence, and comprehensive understanding of the research area through systematic training in research methodology, subject-specific studies, research ethics and academic writing.

The Ph.D. Course Work shall be conducted under the Credit Semester System. For calculating the duration of instruction, "hours" shall be considered as the unit. Every Research Scholar (Full-Time and Part-Time) undergoing Ph.D. Course Work shall attend three courses, which include Core Course (Paper I Research Methodology), Elective Course (Paper II Elective) and Common Course (Paper III Research and Publication Ethics) as detailed below.

Name of Course	Credit	Total Instructional Hours
Paper I Research Methodology	4	96 hours
Paper II Elective	4	96 hours
Paper III Research and Publication Ethics	2	30 hours

In addition to the above courses, the two credit course titled Review of Published Research in the Relevant Field shall be compulsory for all Research Scholars commencing their Ph.D. Course Work from 1st July 2024 (PQE December 2024 Session) onwards.

The course work shall be conducted twice in each calendar year during the following periods:

1. From 1 January to 30 June and
2. From 1 July to 31 December.

Full-Time and Part -Time Research Scholars shall complete the prescribed Course Work having 222 instructional hours within a single semester of six months.

Research Scholars admitted to the Ph.D. programme shall complete the prescribed Course Work within the initial one or two years from the date of admission, as stipulated by the Calicut University Research Regulations 2023.

The syllabus for the Elective paper shall be formulated by the respective Research Supervisor and approved by the Research Advisory Committee (RAC) prior to the commencement of the Course Work. The views and suggestions of the Research Scholar may also be taken into consideration while preparing the syllabus.

The Research Supervisors shall have the liberty to schedule and organize the teaching-learning process of the scholars in a suitable manner, subject to the regulations and guidelines of the University from time to time.

The workload in connection with the teaching-learning process of the Course Work of Ph.D Programme shall not be reckoned with the teaching load of the teacher.

The Research Centres shall prepare a timetable for the Course Work and conduct the same

accordingly. The timetable should comply with the credit requirements and instructional hours.

The Research Centres shall furnish the details of Research Scholars registered for Ph.D. Course Work in each course work semester, in accordance with the University Circulars issued in this regard.

II. ATTENDANCE & PROGRESS

The Heads of the University Departments and the Heads of the Research Institutions (Principal/Director) shall maintain proper records of attendance relating to the Research Scholars and the instructional hours handled by the Research Supervisors.

On completion of the Course Work, the Research Supervisors shall upload the course work attendance of the candidates in the Research Portal without fail.

The candidates should have a minimum of 70 percent attendance to be eligible to appear in the end-of- semester examination. Attendance includes the physical presence of the researchers in the lecture sessions and their participation in seminars and workshops organised by the parent or outside research/academic institutions.

A thirty hour training programme/workshop covering the entire syllabus prescribed for Paper III: Research and Publication Ethics (RPE), attended by a research scholar before the commencement of the Course Work shall be considered equivalent to the prescribed 30-hour Course Work for the said paper.

The shortage of attendance, within the 10 percent limit, can be condoned by the Vice Chancellor, as per the prevailing rules of the university in this regard.

III. EXEMPTION FROM THE COURSE WORK:

Scholars already holding M. Phil. degree and admitted to the Ph.D. programme, or those who have already completed the Course Work in M.Phil. and have been permitted to proceed to the Ph.D. course, shall be exempted by the Department from the Ph.D. course work papers of the Core Course and the Elective Course, upon the specific recommendation of the Research Advisory Committee. Recommendation of the Research Advisory Committee in this matter needs to be clear and specific as to whether the candidate's M.Phil. degree is regular or whether the candidate has cleared the entire Course Work in the relevant area of Ph.D. research.

IV. Ph.D. PRELIMINARY QUALIFYING EXAMINATION.

A. Written external examination:

The Research Scholar shall undergo the Ph.D. Preliminary Qualifying Examination (PQE) after successfully completing the prescribed Course Work. The maximum mark for the examination is 70, and the duration of the examination shall be 3 hours.

The examination of Paper I Research Methodology and Paper III Research and Publication Ethics will be conducted by the University.

For the conduct of the examination of Paper II Elective, the question papers shall be prepared by the Research Supervisor concerned and submitted for the approval of the RAC.

The Heads of the University Departments and the Heads of the Research Institutions (Principal/Director) shall make arrangements for the conduct of the examination of Paper II Elective of Ph.D. Preliminary Qualifying Examination.

The distribution of marks for each paper of the Preliminary Qualifying Examination shall be as follows.

Sl.No.	Components	Marks
1	Written Examination	70
2	Viva-voce	10
3	Internal Evaluation	20
	Total	100

B. Internal Evaluation

The internal evaluation shall be conducted by the Research Supervisor concerned, during the course of study.

The internal evaluation should take into account the attendance, seminar & presentations, and the general performance of the candidate.

The marks of the internal evaluations shall be published on the Notice Board by the Heads of the University Departments and the Heads of the Research Institutions (Principal/Director), at least 10 days before forwarding the mark list to the Directorate of Research.

The distribution of 20 marks awarded based on internal evaluation shall be as follows.

Sl.No.	Components	Marks
1	Attendance	5
2	Seminar and Presentations	5
3	Test Paper	10
	Total	20

C. Supplementary examination:

A Research Scholar shall be required to register for the Ph.D. Preliminary Qualifying Examination (PQE) as a supplementary candidate, on payment of the prescribed fine fee, under any of the following circumstances:

- 1.Failure to secure the minimum prescribed pass mark of 55% in the first attempt of the examination.
- 2.Failure to appear for the PQE during the semester in which the prescribed Course Work is completed.
- 3.Failure to appear for the examination within the first two years from the date of admission to the Ph.D. program.

V. CENTRALISED VALUATION CAMP:

All answer scripts of the above examinations are to be kept in the safe custody of the Head of the University Department or Principal/ Director of the research Centre concerned.

The Heads of the University Departments and the Heads of the Research Institutions (Principal/Director) are authorised to conduct the Centralised Valuation Camp, which shall include the evaluation of answer scripts of all papers, the viva voce, and the evaluation of the two-credit course Review of Published Research in the Relevant Field, and to forward the consolidated mark list to the Directorate of Research; so as to issue Pass Memos to the successful candidates.

The Heads of the University Departments and the Heads of the Research Institutions (Principal/Director) concerned are authorised to appoint the senior-most Research Guide, from among the Guides of the candidates who have appeared in the respective PQE examination, as the Chairperson of the Centralised Valuation Camp.

The Research Supervisors shall prepare a panel of 5–10 examiners from outside the Research Centre, with a minimum of seven years of teaching experience, and preferably research guides, for the evaluation of all courses of Ph.D. Preliminary Qualifying Examination. The panel shall be placed in the Research Advisory Committee (RAC) for approval. The same panel shall be proposed for Research Scholars pursuing Course Work in the same area.

The RAC (Research Advisory Committee) shall nominate examiners, in order of preference, from the approved panel for evaluating all components of the Ph.D. Preliminary Qualifying Examination in respect of each candidate.

The evaluation shall include:

1. Evaluation of answer scripts
2. Evaluation of Review of Published Research in the Relevant Field
3. Conduct of viva voce.

A double valuation method (by the Research Supervisor and an examiner nominated by the RAC) shall be adopted for the Ph.D. Preliminary Qualifying Examination. The final marks shall be determined as the average of the two evaluations, rounded off to the nearest whole number.

If the difference between the marks awarded in the first two evaluations of an answer script exceeds 15% of the maximum marks (i.e., more than 10.5 marks out of 70), the answer script shall be referred for a third evaluation by another examiner nominated by the Research Advisory Committee (RAC). In such cases, the final marks shall be the average of the marks awarded in the third evaluation and the highest marks awarded in the first two evaluations.

A minimum of 55% of the aggregate marks in each course shall be obtained by the candidate to pass the Preliminary Qualifying Examination.

The candidate who fails in the Ph.D Preliminary Qualifying Examinations at the first attempt shall appear for the failed paper(s) in the subsequent examinations. Such backlog paper(s) shall be cleared within the next two successive chances.

There shall be no provision for the award of Grace Marks or Moderation in the Ph.D. Preliminary Qualifying Examination under any circumstances.

As the valuation of answer scripts is carried out through double valuation, no provision shall be made for revaluation. However, there will be a provision for verifying their answer scripts by paying the required fees fixed by the university authorities.

The answer scripts should be kept under the safe custody of the Heads of the University Departments / the Heads of the Research Institutions (Principal/Director) for a period of two years from the date of publishing the results.

VI. EVALUATION OF THE REVIEW OF PUBLISHED RESEARCH IN THE RELEVANT FIELD:

The two credit course on the Review of Published Research in the relevant field shall be compulsory for all Research Scholars commencing their Ph.D. Course Work from 1st July 2024 (PQE December 2024 Session) onwards.

Each scholar shall prepare and submit a comprehensive review on a topic relevant to the research area. The area may be selected in consultation with the Research Supervisor.

The prepared review in printed form and duly endorsed by the Research Supervisor, shall be submitted to the examiner at the time of evaluation of the PQE answer scripts.

The candidates shall deliver a formal presentation based on the review of Published Research in the Relevant Field before the examiner.

The evaluation of the Review of Published Research in the Relevant Field shall be carried out under the double valuation system. Both the Research Supervisor and the external examiner shall evaluate the review, assess the presentation and conduct the viva voce on the content and allied areas of the review. The final marks shall be the average of the marks awarded by the two evaluators.

The mark distribution of the Review of Published Research in the Relevant Field shall be as detailed below.

Sl.No.	Components	Maximum Mark
1.	Submission of the report on the Review of Published Research in the Relevant Field	10
2.	Presentation of the review report before the examiner	20
3.	Viva Voce	20
	Total	50

A minimum of 55% marks of the total marks (i.e. 27.5 marks out of 50) shall be required for passing the course Review of Published Research in the Relevant Field.

Candidates who do not attain the minimum qualifying marks, shall be required to resubmit the revised report, in the subsequent semester under supplementary registration.

In the case of failed candidates, if the difference between the marks awarded in double valuation exceeds 15% of the maximum marks (more than 7.5 marks out of 50), the Research Supervisor upon consultation with the Chairperson, shall adopt either the third evaluation or re-submission in the subsequent semester under supplementary registration.

In both cases - third evaluation and re-submission - the candidate shall deliver the presentation and appear for the viva voce.

For the third evaluation, the final mark shall be the average of the mark obtained in third evaluation and the highest of the first two marks.

VII. MARK LIST

The mark list pertaining to each candidate shall be furnished in the prescribed session - wise mark list format of the PhD Preliminary Qualifying Examination.

The details, including the name and register number, as recorded in the mark list, shall be in accordance with the University records.

The Research Supervisor shall certify in the mark list whether the candidate is qualified to continue the research.

As soon as the valuation is over, the head (HOD/Principal/Director) of the Research Centre should forward the Mark lists to the Directorate of Research in the double valuation sheets.

The following are the mandatory documents to be submitted along with the mark list:

- (i) Signed nominal roll of Ph.D. Preliminary Qualifying Examination.
- (ii) Copy/Copies of the Minutes of the Research Advisory Committee (RAC) Meeting(s) convened

for the approval of the question paper for Paper II (Elective) and the nomination of examiners for evaluation and viva voce.

(iii) The extract of the Minutes of the aforesaid Research Advisory Committee (RAC) Meeting(s), duly signed by the Head of the University Departments / Head of the Research Centres (Principal / Director), containing the following particulars in respect of each eligible research scholar.

- Preliminary Qualifying Examination (PQE) session
- Approval of the question paper for Paper II (Elective)
- Name of the examiner nominated for evaluation and viva voce
- Designation and official address of the nominated examiner and
- Certification that the nominated examiners have more than seven years of teaching experience.

The extract of the Minutes shall be submitted as a single consolidated document covering all eligible research scholars considered in the RAC Meeting(s).

The Research Centre and the examiners involved are requested to maintain top secrecy and confidentiality in the conduct of the examinations, evaluations and in the compilation of results.

VIII. REMUNERATION AND TA/DA

The remuneration admissible to the external examiners is detailed below.

Sl.No.	Activity	Remuneration
1	Evaluation of the answer script	₹100 for each paper
2	Evaluation of Review of Published Research in the Relevant Field	₹200 for each candidate
3	Viva voce	₹400 for each candidate

The payment of TA/DA and remuneration to the examiners shall be made as per the existing University rules. The expenditure on account of TA/DA to the external examiners (outside the research centres) shall be met from the Head of Account Part I Non-plan 03-2022-01 and the remuneration shall be met from the Head of Account Part I Non-plan 84-2002-01 of the respective financial year.

No remuneration shall be paid to the CV camp chairman or to the Research Supervisor.

For the purpose of claiming remuneration and TA/DA, the following documents shall be submitted by the external examiner, with the countersignature of the HoD/Principal/Director of the Research Centre.

(i) Remuneration bill in respect of the external examiner(s).

(ii) TA bill in the prescribed format of the Finance Section, clearly specifying the name of the bank, branch, bank account number and IFSC code. The bill shall be prepared in accordance with the Kerala Service Rules (KSR) and duly countersigned by the Controlling Officer (Head of the Institution).

(iii) Two copies of the appointment/invitation letter issued to the examiner(s).

(iv) Copy of the letter issued by the University to the Research Centre authorising the conduct of the examination.

UNIVERSITY OF CALICUT

Pareeksha Bhavan

No. 90778/EG-I-ASST-3/2019/PB

Date:03.08.2026

NOTIFICATION

Ref : Notification No.90778/EG-I-ASST-3/2019/PB Dated.16.07.2026

In continuation to the notification referred to above, it is notified for the information of all concerned that the **PhD Preliminary Qualifying Examinations July 2026** will be conducted from **Wednesday, 09th September 2026** onwards, as per the following Time Table:

TIME TABLE FOR THE PhD PRELIMINARY QUALIFYING EXAMINATION July 2026

Time of Examination : 01.30 p.m. to 04.30 p.m.

Centre of Examination : Respective Research Centres / University Departments.

Day & Date	Subject
Wednesday, 09 th September 2026	Paper I (Research Methodology)
Thursday, 10 th September 2026	Paper III (Research and Publication Ethics)

Dr.Sunoj Kumar P

Controller Of Examinations

To

1. The Director, DOR, Tagore Nikethan. 2. All the Heads of Research Centres.

Copy to : PA to CE/ CE'Section/ EX - II / PRO/ PG - VII/ AR-DR concerned/ SUVEGA/ AR-SSH.

UNIVERSITY OF CALICUT
DIRECTORATE OF RESEARCH

Ph.D Preliminary Qualifying Examination

MARK LIST

Month&Year: December 2025

Name of Candidate	Register Number	Research Supervisor	Research Centre

WRITTEN EXAMINATION

Paper	Marks scored (out of 70)			Final marks awarded (out of 70)
	I Valuation	II Valuation	III Valuation (if any)	
I - Research Methodology				
II(Elective) -				
III- Research and Publication Ethics				

CONSOLIDATED MARK LIST

Paper	Written (70)	Internal (20)	Vivavoce (10)	Total marks (100)
I-Research Methodology				
II (Elective) -				
III-Research and Publication Ethics				
TOTAL				

Review of Published Research in the Relevant Field

Components	Report (out of 10)	Presentation (out of 20)	Viva-Voce (out of 20)	Total Mark (out of 50)
I Valuation				
II Valuation				
III Valuation (if any)				
Final Mark Award (Average of two evaluations)				

Certified that the candidate has **qualified/ not qualified** to continue the research (to be certified by the supervising teacher)

Name & dated signature of:

Supervising Teacher

External Examiner

Chairman, CV Camp

Head of the Institution

UNIVERSITY OF CALICUT
DIRECTORATE OF RESEARCH

Ph.D Preliminary Qualifying Examination

MARK LIST

Month&Year: July 2026

Name of Candidate	Register Number	Research Supervisor	Research Centre

WRITTEN EXAMINATION

Paper	Marks scored (out of 70)			Final marks awarded (out of 70)
	I Valuation	II Valuation	III Valuation (if any)	
I - Research Methodology				
II(Elective) -				
III- Research and Publication Ethics				

CONSOLIDATED MARK LIST

Paper	Written (70)	Internal (20)	Vivavoce (10)	Total marks (100)
I-Research Methodology				
II (Elective) -				
III-Research and Publication Ethics				
TOTAL				

Review of Published Research in the Relevant Field

Components	Report (out of 10)	Presentation (out of 20)	Viva-Voce (out of 20)	Total Mark (out of 50)
I Valuation				
II Valuation				
III Valuation (if any)				
Final Mark Award (Average of two evaluations)				

Certified that the candidate has **qualified/ not qualified** to continue the research (to be certified by the supervising teacher)

Name & dated signature of:

Supervising Teacher

External Examiner

Chairman, CV Camp

Head of the Institution



UNIVERSITY OF CALICUT
(Directorate of Research)

Remuneration bill for evaluation of answer scripts/ evaluation of review of published research in the relevant field/conduct of viva voce of Ph.D.Preliminary Qualifying Examination

(All relevant columns should be filled properly, otherwise the claim will not be considered)

1. a) Name of Examiner:	b) Designation:
	c) Basic Pay:
2 a) Office Address:	b) Home Address:
3 a) Mobile No:	b) E-mail ID:
4 a) Permanent Account Number(PAN):	b) Bank A/C No.
c) Name of the Bank and branch:	d) IFSC Code:

5 For Evaluation of Answer scripts

No. of answer scripts valued (a)	Remuneration for script evaluation (₹100/paper) (b)	Postal charges (Postal receipt should be enclosed) (c)	Total (b+c)	Total amount (in words)
	₹	₹	₹	Rupees.....only

6. For Evaluation of Review of Published Research

No. of candidates	Remuneration (₹200/each candidate)	Amount (in words)
	₹	Rupees.....only

7. For Conducting Viva Voce

No. of candidates	Remuneration (₹400/each candidate)	Amount (in words)
	₹	Rupees.....only

Grand Total amount (5+6+7): ₹.....

(Rupees.....only)

CERTIFICATE

Certified that the amount in this bill has not been claimed previously and it is paid to me provisionally and I shall refund to the University any amount received, which is subsequently disallowed by Audit.

Contents received:

Signature of the Examiner with date:

Certified that Mr./Ms.....has conducted evaluation of answers scripts/
evaluation of Review of Published Research / Viva Voce of Ph.D. Preliminary Qualifying Examination in respect of the
candidates Mr./Ms.....
.....on.....
as per the Letter No.....dated.....

Name & dated signature of

a) CV camp Chairman

b) HoD/HoI.....

(FOR OFFICE USE ONLY)

Passed for payment of Rs.....(Rupees.....only)

Assistant

Section Officer

Assistant Registrar

Deputy Registrar/ Director
