



UNIVERSITY OF CALICUT

Abstract

DoR- Norms for conduct of Ph.D. Open defence, Research Advisory Committee meetings and Pre-submission seminars in view of the current Covid-19 pandemic- Implemented- Orders issued.

Directorate of Research

U.O.No. 5160/2020/Admn

Dated, Calicut University.P.O, 05.06.2020

*Read:-*1) Letter regarding UGC Guidelines on Examinations and Academic Calendar in view of COVID-19 Pandemic dated 29-04-2020.
2)U.O.No. 4572/2020/Admn dated 15-05-2020.
2)Orders of the Vice- Chancellor dated 03-06-2020.

ORDER

In view of the Covid-19 pandemic and subsequent lockdown, the University Grants Commission constituted an Expert Committee to deliberate and make recommendations on the issues related to the preparation of the Academic Calendar for avoiding academic loss and taking appropriate measures in the interest of students.

Based on the recommendations of the Expert Committee, the University Grants Commission has developed, "Guidelines on Examinations and Academic Calendar for the Universities in View of the COVID-19 Pandemic and Subsequent Lockdown", vide reference cited as 1st.

Considering this, the directives from the UGC has been implemented in the University vide reference cited as 2nd.

1. The following directions has been be approved for conduct of Ph.D. Open defence via video conferencing.

- i. The Chairman will be paid the approved fee of Rs. 2000/- for conducting the Open defence.
- ii. The Head of the Department should ensure that sufficient number of interested academia are attending the Ph.D. Open defence, in addition to the Chairman, Head of the Department and the Supervising teacher.
- iii. The soft copy in pdf format (which can be downloaded from the website) of the remuneration certificate signed by the Chairman should be submitted.
- iv. The soft copy (in pdf format) of the report of the open defence signed by the Chairman, Supervising teacher and the Head of the Department should be forwarded to the DoR.
- v. The recording of the open defence proceedings should be kept with the Head of the Department and an undertaking to this effect be submitted to the DoR.

2. Pre-submission presentation

As per Clause 8.2 of the Calicut University Research Regulation 2016 "The scholar shall make a pre-submission presentation of the thesis in the Department, before a Board consisting of Research Advisory Committee, an external expert and Dean of the Faculty concerned" and as per Clause 8.3 "Presubmission presentation shall be open to all faculty members and research scholars/students, and the feedback and comments obtained from the participants may be suitably incorporated into the draft thesis, as advised by the Board".

a. The Principal/ Head of the Department of the Research Centre may conduct the Pre-submission presentation of the candidate as per the directions given below:

- i. The presentation may be conducted on any On-line platform taking into consideration Clause 8.2 and 8.3 of the Calicut University Research Regulation 2016 in letter and spirit.
- ii. The Principal/Research Supervisor should ensure sufficient attendance of interested academia and other persons as per Clause 8.2 and 8.3.
- iii. A recording of the presentation be kept with the Principal/ Head of the Department of the Research Centre.
- iv. The Principal/ Head of the Department of the Research Centre should submit a certificate attesting to the fact that the Pre-submission presentation was conducted on-line, with date of the presentation and the number of persons who attended the presentation. A separate annexure with details of the persons who attended the Pre-submission presentation be attached.
- v. The above mentioned Certificate, the attendance certificate along with other documents (as per the normal procedure followed for Ph.D. submission) be submitted along with the thesis.

3. The Principal/ Head of the Department of the Research Centre may conduct the Research

Advisory Committee meeting for of the candidate as per the directions given below:

- i. The RAC meeting may be conducted on any online platform to review the research proposal and finalise the topic submitted by the candidate and recommend for granting Ph.D. registration to the candidate.
 - ii. A recording of the meeting be kept with the Principal/ Head of the Department of the Research Centre.
 - iii. A letter from the Principal/ Head of the Department of the Research Centre certifying to the conduct of the RAC meeting and mentioning the date and the name of the members of the RAC who attended the meeting be attached with the application for Ph.D. registration.
- Considering this, the Vice- Chancellor has ordered to implement the norms.
Orders are issued accordingly.

Dr.M. Nasser

Director of Research

To

1)The Heads of all Research Centres/Teaching Departments
Copy to PS to VC/PA to Registrar/SF

Forwarded / By Order

Section Officer