

**The documents to be attached along with the application for final thesis submission**

1	Duly filled in application in the prescribed format forwarded through the Head of the Centre
2	Original chalan for Rs. 5575/- towards the fee for thesis submission.
3	Copy of the Registration Order
4	Re-registration order
5	Extension order
6	Conversion order
7	Condonation order
8	Title Change order
9	Centre Change order
10	Guide Change / Co guide order
11	Preliminary Qualifying Examination (PQE) Pass Memo
12	PQE Exemption Memo in the case of M.Phil. Graduates
13	<u>Copy of the Research Papers</u> published along with the details in the prescribed format, duly certified by the HoD/HoI that it is <u>Peer reviewed</u>
14	<b>Paper presentations (2 Nos) ( as per UGC regulation 2016)</b>
15	Copy of the proceedings of the pre-submission Seminar endorsed by the Head of the Research Centre in the prescribed format
16	Certificate on Plagiarism check, along with the copy of the minutes of the doctoral committee
17	No due certificates from the Department, Hostel and CHMK Library.
18	Joining Report from the HoD/HoI and attendance statement
19	Monthly statement of attendance for the last two years of the period of research till the date of submission of thesis.
20	Attendance statement for the Extended period of Research
21	Copy of Qualifying Certificate (Original to be submitted for verification)
22	Synopsis (3 copies with one soft copy in pdf format. The soft copy of the thesis is also to be forwarded to the email 'phd@uoc.ac.in').
23	Three copies of the Thesis with one soft copy in pdf format.
24	Panel of examiners